



2019-2020
Student Record
Release Authorization

To Parents/Guardians:

Please complete the information below and give this form to an official at your child's current school. The school should return this form with an official copy of your child's transcript, including first semester grades from the current year, directly to Good Shepherd.

Applicant's Name: _____
First Middle Last

Birthdate: _____ Present Grade: _____ Applying for Grade: _____

I hereby authorize the release of the requested information to Good Shepherd Episcopal School.

Parent/Guardian Signature: _____ **Date:** _____

To the Head of School, Principal, Director or Registrar:

The student whose name appears above is applying for admission to Good Shepherd Episcopal School for the 2019-2020 academic year. Please send the complete transcript including current report cards, previous report cards and comments, and standardized test scores directly to Good Shepherd. The transcript must be received no later than January 18, 2019. If your school does not issue grades or comments, please send a letter acknowledging receipt of this form, noting that you do not issue grades. Thank you for your assistance.

Name of School

School Address, City, State, Zip Code

Signature and Title of School Official

Please mail directly to:

Good Shepherd Episcopal School
Office of Admission
11110 Midway Road
Dallas, Texas 75229