



Educational Evaluation Requirements

Following are the guidelines for consideration of classroom accommodations, such as extended time on assignments and tests.

Assessments must:

- 1) Be administered and signed by a licensed professional. The names and titles of all testing professionals who contributed to the assessment must be included.
- 2) Include dates of assessment and date of report (a draft cannot be accepted).
- 3) Include multiple sources of data; assessment measures must be standardized, norm-referenced and individually administered. Include results from tests and other sources of data (e.g. observations, parent/teacher reports, behavioral checklists and clinical interviews).
- 4) Include a specific diagnosis with an ICD-9, DSM-IV-TR or DSM-5 diagnostic code. (Provisional or “rule-out” codes are not considered diagnoses.)
- 5) Contain specific recommendations and request for accommodations based upon testing results and diagnosis.

After providing the evaluation to Good Shepherd, parents will meet with the division head, school counselor, and diagnostician (if available) to discuss accommodations. Student progress and current functioning will be reviewed every school year at the final parent-teacher conference. A re-evaluation will be required every 3-4 years for continued accommodations.