

SUMMER PROGRAM REGISTRATION INFORMATION

Registration begins February 22, 2018

Click on “Register Now” to begin registration at any time.

Registration is first-come, first-served. Waitlists will be created as camps fill, so register early to ensure your child’s spot! Registration must be received by Thursday at 12:00 PM in order to be processed for camps in the following week. If enrollment occurs after this time, a \$10 administrative fee will be added to your camp total.

Payment must be paid in full to secure your child’s spot. Full payment with registration form is due by May 25, 2018.

If camps do not have sufficient enrollment, they are subject to cancellation, and you will receive a full refund. Camp administration will contact you in advance and will be happy to help you find another excellent camp for the week!

Registration is for the grade level the child will be attending in the fall of 2018. Our PreK students should be 4 years old by Sept. 1, 2018 and must be potty-trained to participate in the program.

Please note, you are not registered until you click submit. If you do NOT receive a confirmation email, you are NOT registered.

REFUND POLICY

We understand summer plans can change quickly and are happy to issue a full refund before May 25th. If you register after May 25th and need to cancel a camp more than 14 days in advance, you will receive a full refund, less a \$50 processing fee per camp. Cancellation requests received 14 days before the class begins will receive a full refund, less a \$50 processing fee per camp. Requests received between 7-13 days before the start date will be issued a 50% refund. We apologize for any inconvenience, but refunds cannot be issued for cancellations less than 7 days in advance of the camp start date.

To contact the Director of Enrichment, please email Whitney West at wwest@gsesdallas.org or call 214 357-2968 ext. 283.

GENERAL INFORMATION

Early Bird Care & Extended Day Care

Early Bird Care and Extended Day Care are available each week to help with child-care needs before and after specialty classes or day camps. Extended Day Care will consist of free-play indoor activities and a movie that is related to the camp theme.

Early Bird Care	Extended Day Care
PreK - 8th Grade	PreK - 8th Grade
8:00 – 9:00 AM	4:00 – 6:00 PM
\$25 per week	\$75 per week

Arrivals & Departures

Early Bird Care: 8:00 – 9:00 AM

We offer Early Bird Care from 8:00 - 9:00 AM for \$25 each week. When registering, please select the Early Bird Care and the week you need. Drop-off will be outside of Kincaid Pavilion beginning at 7:55 AM.

Morning Camp

Morning Camp students will be greeted and released from Kincaid Pavilion off the Northaven Road entrance. Morning arrivals begin at 8:50 AM, and dismissals begin at 12:00 PM. On the first day of camp, please park and check in your child in Kincaid, unless otherwise notified in advance. The remainder of camp will be drop off through carpool in front of Kincaid, beginning at 8:50 AM. Dismissal will be through carpool beginning at 12:00 PM. Please put a sign with your child's name on it that is visible for the camp counselors to see so that dismissal goes quickly.

Children that stay for the entire day will have lunch and recess from 12:00-1:00 PM and will be safely escorted to their afternoon camp.

Afternoon Camp

Afternoon Camp students will also be greeted and released from Kincaid Pavilion off the Northaven Road entrance. Afternoon arrivals begin at 12:55 PM, and dismissals begin at 4:00 PM. On the first day of camp, please park and check in your child in Kincaid, unless otherwise notified in advance. The remainder of camp will be drop off through carpool in front of Kincaid, beginning at 12:55 PM. Dismissal will be through carpool beginning at 4:00 PM. Please put a sign with your child's name on it that is visible for the camp counselors to see so that dismissal goes quickly.

*Parents are responsible for prompt student drop-off and pick-up. If your child arrives late, please walk him/her to the main entrance of the Center for Creative Learning (CCL) for check-in.

Extended Day Care: 4:00 – 6:00 PM

These students will be picked up from Kincaid. Please be respectful of the Summer Program staff and be timely in your arrival. If a parent arrives after 6:00 PM, the following fees will be assessed: \$5.00 per minute, per family member, for all or part of the first five (5) minutes, and \$2.00 for each additional minute, per family member. Families that are habitually late will be subject to removal from the Summer Program without a refund.

Summer Program Staff

A dynamic and caring staff is at the heart of our Summer Program. Our carefully selected, experienced, and well-trained staff members have diverse backgrounds working with children. They bring their talents and enthusiasm to connect with each child's unique personality and interests. We are excited to share our gifts and look forward to spending the summer with your children!

Health & Safety

Our number one commitment is to our campers' safety while they are participating in our Summer Program. To ensure the safety of each child, camp staff members are assigned to small groups. Outdoor activities will be limited to no more than 15 minutes when the heat index is 100 degrees or higher. Staff members trained in First Aid and CPR are on-site and available during Summer Program hours.

The Summer Program registration form requires that a camper's health conditions, treatments, and medications be listed and explained. Please remember to list all camper allergies on this form, found on our website at gsesdallas.org/summer. It is essential that we have this information to best serve your child. Parents are required to provide an epi-pen, inhalers, or emergency medicine, as needed. Parents may contact the Director of Enrichment at any time to discuss their child's health concerns.

YMCA Pool Policy - Occasionally camps will utilize the Town North YMCA pool, next to the GSES campus. All camps utilizing the pool will be noted in the camp descriptions. Every child will be tested and assigned a colored wristband, based on their ability to swim. At GSES, we automatically assign a red wristband to all students ages 6 years and younger. This means they may play in the splash pad area or swim in the small pool while wearing a life jacket. This is to ensure the safety of all our campers.

In case of emergency: Please call 214.357.1610 ext. 234 or ext. 283.

Lunch & Snacks

Pizza Package- \$25 per week

Let us help make your summer easier by taking the burden of making lunches off your plate! GSES Summer Program will be offering Pizza Packages which consist of 2 slices of pizza per day and a side of fruit and dessert. You may register for these packages via [MyBackpack](#) in the camp registration by week. Orders must be placed by 12:00 PM on Friday before the camp week begins.

Campers that are registered for an AM and PM camp, or an all-day camp, will join us for lunch between 12:00-1:00 PM. Campers that are not purchasing a Pizza Package, should bring sack lunches from home. Soda, energy drinks, and peanut and tree-nut products are not permitted. Since we may have students with severe nut allergies, **we maintain a strict peanut/tree-nut-sensitive environment.**

Morning and afternoon snacks are provided and do not include peanut or tree-nut products. Cooking camps may have ingredients with trace amounts of peanut products in them. Please note on your child's health form if there is a concern.

Behavior

Children are expected to conduct themselves in a polite and respectful manner while at camp. The Good Shepherd Episcopal School administration reserves the right to ask campers to leave the GSES Summer Program if instances of poor conduct detract from the quality of other campers' experiences. The atmosphere and dress are informal, but tasteful attire is required.

Photography Statement

Good Shepherd Episcopal School's Summer Program takes digital photos of camp activities and campers for our news and promotional publications (print and electronic). In order to register for camp, you must click the consent box for photography release. If you do not wish to have your child's photo released, please submit an email or letter stating this to the Director of Enrichment, Whitney West. If you have questions about the use of your child's photograph, please contact the Director of Enrichment

Good Shepherd Summer Program Volunteers

The Good Shepherd Summer Program welcomes volunteers from across the Dallas area. Our carefully selected volunteers are comprised of former campers, area middle school and high school students, and young adults who are looking for volunteer and service opportunities in a caring and nurturing environment.

Volunteers serve as role models to the campers and are held to the highest standards of GSES. They are expected to conduct themselves in a positive manner, and interact with campers throughout the day without the distraction of technology.

Volunteers are responsible for assisting instructors and counselors during camp and lunch/snack breaks. They will also be responsible for promoting positivity through activities, games, and the encouragement of our campers.

Good Shepherd Summer Program Partners

The 2018 Good Shepherd Summer Program is excited to partner with outstanding vendors. Alongside our Good Shepherd Episcopal School faculty, these vendors bring the same level of excellence to our Summer Program that our families have come to expect.